

Suffolk County Board of Ethics
Suffolk County, New York

Minutes of Meeting Held on
October 23, 2013
Office of the Board of Ethics
335 Yaphank Avenue, Yaphank, New York 11980

Meeting: *Board Members present:* Robin Long, Richard Halverson, and Heather Palmore. *Staff present:* Samantha Segal, Executive Director and Darlene Kurrass, taking minutes.

Ascertainment of Quorum: The meeting was called to order at 6:19 p.m. by Chair, Robin Long. A roll call was conducted and a quorum was present.

Adoption of Agenda: At 6:20 p.m. a motion was made by Richard Halverson, seconded by Heather Palmore, to adopt the agenda as amended to include AO-2013-14 and two Financial Disclosure Statement Privacy Requests in the Executive Session agenda. Upon a vote being taken motion was approved. (3-0-0)

Adoption of Minutes: At 6:22 p.m. a motion was made by Heather Palmore, seconded by Richard Halverson, to adopt the minutes of the October 9, 2013 meeting. Upon a vote being taken motion was approved. (3-0-0)

Public Session: At 6:22 p.m. Robin Long opened Public Session. No members of the public were present and no written testimony was submitted. At 6:22 p.m. Robin Long closed public session.

Chair Report: Robin Long discussed the following: Thomas Isles' thank you for service, Board's webpage, drafting self-initialing complaint procedures, electronic Financial Disclosure Statement filing, and follow-up on an employment matter. Robin Long scheduled a legislative review meeting on December 16, 2013 at 10:00 a.m.

Executive Director Report: Samantha Segal, Executive Director, addressed the following with the Board:

- Office's compliance check,
- By Mail Adjudications and default hearings scheduled,
- 2013 Budget,
- Drafting the Plain Language Guide,
- 2013 Candidates: Financial Disclosure Statements update,
- Electronic Financial Disclosure Statement filing, and
- County Departments with procedures for internal conflict review.

At 6:39 p.m. a motion was made by Robin Long, seconded by Heather Palmore to go into Executive Session for the purpose of discussing ongoing confidential matters pertaining the Suffolk County Administrative Code §A30-8, Advisory Opinions and to Reasonable Cause votes regarding ethics violations, and Financial Disclosure Statements pursuant to §105 (A) and (F) of the New York State Open Meetings Law. Upon a vote being taken motion was approved. (3-0-0)

During Executive Session, the Board:

- made a final determination of the Privacy Request of: FDS# 277, (3-0-0), and #506, (3-0-0),
- discussed AO-2013-13 and AO-2013-14, and

- voted on reasonable cause for the following FDS#: 138, (3-0-0), 146, (3-0-0), 157, (3-0-0), 161, (3-0-0), 165, (3-0-0), 166, (3-0-0), 168, (3-0-0), 170, (3-0-0), 174, (3-0-0), 180, (3-0-0), 181, (3-0-0), 220, (3-0-0), 221, (3-0-0), 227, (3-0-0), 228, (3-0-0), 234, (3-0-0), 235, (3-0-0), 240, (3-0-0), 244, (3-0-0), and 253, (3-0-0).

At 7:07 p.m. a motion was made by Robin Long, seconded by Heather Palmore to leave Executive Session. Upon a vote being taken motion was approved. (3-0-0)

New Business: Distributed draft In-Person Hearing Procedures.

The next meeting of the Board will be held on November 13, 2013 at 6:00 p.m.

There being no further business, a motion was made by Heather Palmore, seconded by Richard Halverson to adjourn the meeting. Upon a vote being taken the motion was approved. (3-0-0) (7:10 p.m.)